



Date of Request: _____ Today's Date: _____

Home/Cell Phone No.: _____

Name: _____ Maiden Name: _____

Email Address: _____

Service Address: _____

Forwarding address (if applicable): _____

Previous Address: _____

Date of Birth: _____ Social Security Number: * _____

Driver's License No.: _____ State: _____

Occupation: _____ Employer: _____

Employer Address: _____

Employer Phone No.: _____

Spouse's Name: _____ Spouse's Maiden Name: _____

Spouse Social Security Number: _____ Spouse Date of Birth: _____

Spouse Driver's License: _____ Spouse Occupation: _____

Spouse Employer: _____

Spouse Employer Address and Phone: _____

Do you (circle one): Own Rent If rent, Landlord's Name: _____

Roommate Name: _____ Driver's License Number: _____

Email address: _____ Date of Birth: _____

Social Security Number: _____ Phone Number: _____

All amounts due for water, sewer service, landfill utilization charges, and other utility-related fees or charges authorized by ordinance shall be billed monthly. The billing statement shall provide for both dates upon which payment is due and when meter will be shut off due to non-payment, which shall be not less than 20 calendar days after the date of mailing of the billing statement. If a water bill, sewer service charge, or other utility-related fee or charge authorized by ordinance is not paid on or before the due date, an affected party shall be afforded opportunity for a hearing on the past-due account and any proposed disconnection of service by contacting the City Water/Sewer Dept. at City Hall.

*Delinquency fee and disconnection. If a delinquent water bill, sewer service charge, or landfill utilization charge is not paid within the time provided in subsection (a), the consumer shall be charged a delinquency fee of \$30.00. Service shall be disconnected, and shall not be reconnected until all unpaid charges, penalties, and fees have been paid in full. If a consumer requests that reconnection occur **at any time other than the hours of 8:00 a.m. to 4:30 p.m. Monday through Friday excluding legal holidays, the consumer shall be charged an additional fee of \$30.00.***

Deposit. When a residential tenant requests connection of water service to a premises, the residential tenant shall pay a deposit in the amount of \$100.00. The deposit must be paid in full before service is provided. The deposit shall be held and accounted for as required by K.S.A. 12-822 and any amendments thereto. At such time as the consumer has completed 12 consecutive months of payment for water and sewer service without delinquency, the deposit and any accrued interest shall be refunded to the consumer. If a consumer who has had a deposit refunded discontinues service at a premises and applies for and is allowed to connect to the system at a different premises, no deposit will be required. No deposit shall be required for connection of water service requested by the owner thereof, or for connection of water service to any premises not occupied as a residence.

Connection fee. Any consumer who applies for and is allowed to connect a premises to the system shall pay a fee of \$20.00. Any consumer who discontinues service at a premises and applies for and is allowed to connect to the system at a different premises shall pay a fee of \$20.00. All connection fees shall be added to the first utility bill for the account.

Failure to receive a water or sewer service bill will not be a valid excuse for failure to pay the bill, as each property owner is conclusively presumed to know of the accruing of such bills and charges.

RATE STRUCTURES:

See Water Rate schedule as set out by Ordinance No. 2015-3097 adopted 8-19-15.
See Sewer Rate schedule as set out by Ordinance No. 2014-3086 adopted 11-19-14.

I, the undersigned, do hereby agree to pay the City of Concordia, Kansas, at the Water and Sewer Utility Offices, for water and sewer utilities services as specified above, beginning on the date of connection to premises. Payment is to be made monthly within 20 days from date of billing or within the time specified in Section 1 hereof. IF I DO NOT SIGN THIS DOCUMENT IN FRONT OF A CITY OF CONCORDIA EMPLOYEE, I AGREE TO HAVE THE DOCUMENT NOTARIZED BY A LICENSED NOTARY.

By signing below, you certify that all information given is accurate and you have read and understand the above paragraphs. I further state that I am not, as of this date, in arrears to the City of Concordia, Kansas for any previous utility bills.

_____ I understand I will be responsible for all reasonable collection fees affiliated with this account should it go delinquent.

Signature of Applicant: _____

Accepted for the City: Director of Utilities by: _____