

Position No:

Pay Range:

Date: December 26, 2001

POSITION DESCRIPTION

CITY OF CONCORDIA

POSITION TITLE: Reserve Firefighter

POSITION REPORTS TO: Reserve Lead Firefighter, Reserve Captain, Fulltime Firefighter, Fulltime Lead Firefighter, Captain, Deputy Fire Chief and Fire Chief.

PURPOSE OF THE POSITION: Under supervision, the Reserve Firefighter performs specialized work in the prevention and suppression of fires, as well as operating and maintaining fire department equipment and apparatus.

JOB FUNCTIONS

Essential Functions

1. Respond to fire alarms.
2. Make forcible entry into buildings when necessary.
3. Combat fires.
4. Operate a variety of hand tools and equipment including power saws, hydraulic equipment, generators, fans, ladders etc.
5. Maintain and clean fire station, vehicles and equipment.
6. Drives and operates fire department vehicles and equipment.
7. Assist in inspections, prevention, and public education activities.
8. Attend drills and classes for firefighters.
9. Promote a professional image to co-workers and the public.
10. Required to work twelve voluntary hours a month with on shift crew.

Other Functions

1. Perform other duties as deemed necessary or as required.

NOTE: Physical examination and drug screening tests will follow all conditional offers of employment.

JOB QUALIFICATIONS

- The ability to use logical thinking to solve problems.
- Expected to have acquired the necessary information and skills to perform the job reasonably well after six (6) months in the position.
- Ability to deal with the public in a tactful and friendly manner on telephones and/or in person.
- Ability to maintain confidentiality.
- Knowledge of fire suppression methods, rescue techniques and hazardous materials.
- Some knowledge of codes and building construction necessary.
- Good oral and written communication skills.
- Determines strategies to accomplish fire suppression and rescue.
- Knowledge in operation of a radio system.
- Ability to handle death and destruction in a professional manner.

EDUCATION, TRAINING, LICENSE, CERTIFICATION AND EXPERIENCE

- Equivalent of a high school education.
- Possess a valid Kansas Drivers License and an established personal driving history that is acceptable for coverage by the City's insurance carrier.

EQUIPMENT USED

Fire Equipment:

Fire truck
Ax
Pike pole
Hose
Pump
Rope
Shovel
Cribbing
Flashlight
Power Hydraulic Equipment

Fan
Air bag
Generator
Nozzle
Chain saw
Ladder

Station Equipment:

Ambulance
Vacuum cleaner
Adding machine
Cot
Typewriter
Copy machine
Wrenches
Electric drill
Oxygen regulator

Base radio
Computer
Telephone

PHYSICAL DEMANDS

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

- Experience all levels of stress.
- Hand eye coordination is necessary to operate required equipment.
- Frequent use of hands and fingers to operate vehicles, tools and other equipment. Also, reach with hands and arms.
- Often required to climb, balance, stoop, crawl, kneel and crouch.
- Required to communicate vocally and be able to hear.
- Visually accept stamina that includes close vision, distance vision, color vision, peripheral vision and depth perception.
- Exposure to hazardous materials.
- Exposure to all levels of electricity and ability to adjust focus.
- Frequently requires physical exertion to manually move, lift, carry, push 125 lb. objects and may be required on extreme basis to manually move up to 200 lb. objects.
- Exposure to toxic fumes and life threatening and hazardous situations.
- Ability to ascend and descend ladders.
- Ability to maintain body equilibrium to prevent falling.
- Requires the ability to successfully pass a physical fitness test.

ENVIRONMENTAL DEMANDS

The environmental demands here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

- Work under florescent light and direct sunlight.
- Work in hot and humid places.
- Work in dark and confined spaces.
- Work in extremely cold areas.
- Work in wet conditions and muddy conditions.
- Work in all climatic conditions.
- Exposure to hazardous materials.
- Exposure to all levels of electricity.
- Exposure to smoke, toxic gases and conditions.
- Exposure to high levels of noise.
- Work in protective clothing and equipment.