

**MINUTES OF THE REGULAR CITY COMMISSION MEETING HELD MARCH 20, 2013**

The governing body met in regular session on March 20, 2013, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Pounds, Wentz, Johnson, Parker, and Fraser.

Absent: None.

Other Officers: City Manager Uri, Finance Director Farha and City Clerk Crum.

Mayor Pounds declared that a quorum was present and called the meeting to order.

Visitors: Jim Lowell, Toby Nosker, Ken Johnson, Steve Lindsey, Holly Thoman, Ron Deal, Tina Barnett, Ashley McMillan, Thaniel Monaco. Staff present: Bruno Rehbein, Building Inspector; Ron Copple, Public Works; Chad Buckley, Utilities Director; Eric Voss, Fire Chief; Mike Copple, Deputy Police Chief.

Pastor Tina Barnett gave the invocation, followed by the reciting of the Pledge of Allegiance.

City Manager Uri added an executive session for attorney-client privilege to the agenda.

**APPROVAL OF MINUTES**

**APPROVED**

Commissioner Wentz moved to approve the minutes of the March 6, 2013, meeting. Commissioner Johnson seconded. Motion carried unanimously.

**APPROPRIATION ORDINANCE #5**

**APPROVED**

Commissioner Johnson asked if the Brown Grand payments were for design. It was answered yes, and the funds being paid to the engineer are those appropriated from the last budget cycle.

Commissioner Johnson moved to approve appropriation ordinance #5. Commissioner Wentz seconded. Motion carried unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**APPOINTMENTS:**

**HOUSING AUTHORITY**

**APPROVED**

City Manager Uri said Kathy Miller has expressed interest in another term with the housing authority.

Commissioner Fraser moved to appoint Kathy Miller to the housing authority. Commissioner Parker seconded. Motion carried unanimously.

**OLD BUSINESS:**

**INSURANCE PROPOSALS**

**APPROVED**

City Manager Uri presented a memo from Steve Lindsey, the City's current insurance agent, as well as MPR's Melanie Matt's responses to each point. City Manager Uri discussed the purchasing policy, saying purchases should stay in town when economically feasible. With over \$50,000 in savings by switching to Midwest Public Risk, staff recommended moving the City's insurance to MPR.

Commissioners Johnson and Parker said they wished to have more time to make a decision. City Manager Uri reminded the commission the decision needed to be made this month, before the renewal date of April 1.

Mayor Pounds moved to approve the low bid from Midwest Public Risk for casualty and liability insurance coverage for \$55,523. Commissioner Fraser seconded. Motion carried, with Commissioner Johnson and Commissioner Parker opposing.

**NEW BUSINESS:**

**GAS LINE BIDS**

**APPROVED**

Thaniel Monaco of BG Consultants presented the bids opened just this afternoon for the gas lines to the north development. The bids were as follows:

Bidder	Engineer's Estimate	K.C. Construction	Larson Construction	Duhling Construction	M&D Excavating
<b>Base Bid</b>	284,943.50	179,499.60	287,229.00	248,800.00	200,823.00
<b>Alt. 1</b>	6,435.00	6,450.00	8,990.00	10,355.00	2,185.00
<b>Alt. 2</b>	1,246.00	290.00	(1,370.00)	(2,500.00)	(245.00)
<b>Alt. 3</b>	N/A	N/A	(35,000.00)	N/A	N/A

The bids include only installation. The County will be paying half, or \$125,000, whichever is greater. BG Consultants recommended the low bid of \$179,499.60 from K.C. Construction.

Commissioner Fraser moved to approve the bid with K.C. Construction and allow the mayor and city clerk to sign the documents. Commissioner Parker seconded. Motion carried unanimously.

**GAS LINE MATERIALS PURCHASE**

**APPROVED**

Chad Buckley received interest from only one vendor to purchase pipe for the gas line. The price quoted will be approximately \$70,000. Mr. Monaco's recommendation was to approve the purchase with a contingency of 10%, for a potential of different pipe for longer bores, or to go under the highway.

Commissioner Wentz moved to approve the supplies for the gas line up to \$77,000 from Industrial Sales Co. Commissioner Parker seconded. Motion carried unanimously.

**UTILITIES VEHICLE BIDS**

**APPROVED**

Bids for the utilities vehicle were as follows:

Bidder	Vehicle	Price	Less Trade	Net Price
<b>Concordia Chevrolet</b>	2013 Chevy 1500	19,536.95	1000.00	18,539.95
<b>Womack Sunshine Ford</b>	2013 Ford F-150	19,700.00	2000.00	17,700.00
<b>Womack Sunshine Ford</b>	2013 Ford F-150	17,750.00	2000.00	15,750.00

Chad Buckley said the difference in Womack's two bids was the weights of the pickups and motor size. Staff recommended the purchase of the 2013 Ford F-150 with the V6, to save on gas mileage.

Commissioner Johnson moved to accept the Womack Ford bid for \$15,750.00. Commissioner Fraser seconded. Motion carried unanimously.

**AMBULANCE TOWNSHIP REPORT**

The matter was discussed due to questions from a township treasurer. Finance Director Farha explained how ambulance township charges are figured, based on valuation rather than number of runs. In 2012, there were approximately \$400,000 in charges, with over \$150,000 in write offs. The loss per run also adds to the charge to each township. Eric Voss discussed ideas to raise revenues.

**STREET OVERLAYS**

Ron Copple discussed doing street overlays this year, planning to schedule this when Hall Brothers would be in town doing the Klink project, by the first of April. He asked for money out of the CIP to partially fund the project, since it would run more than what's budgeted for maintenance. The commission agreed.

**MANAGER'S REPORT**

City Manager Uri reminded the commission the League would be having a dinner on the 28<sup>th</sup> at City Hall for strategic planning.

It was decided to start the April 3 meeting at 5:00 p.m. at the police department for a tour, since it did not work out this meeting.

City Manager Uri said the documents are drawn up for the 5<sup>th</sup> Street TIF project, and explained the process of approval by the planning commission and notifying the TIF partners

Next week City Manager Uri and Ken Johnson will be meeting in Salina with KDOT to discuss issues with flood control and highway proximities. Discussion included making the Plum Road dam basin a wetlands rather than designing it to hold water.

**MAYOR/COMMISSIONER COMMENTS AND REPORTS**

Mayor Pounds discussed tree trimming and asked if money was budgeted, noting that many areas had low hanging limbs impeding access by a fire truck. Finance Director Farha said \$5000 was budgeted, and the commission expressed interest in proceeding immediately.

Commissioner Parker asked about regulations the City put on temporary businesses. City Manager Uri said if they are on private property, they only need the owner's permission.

**STAFF COMMENTS**

Ken Johnson said he is planning to present the history of the flood control project at the Salina meeting.

**EXECUTIVE SESSION – ATTORNEY-CLIENT PRIVILEGE**

**HELD**

Commissioner Wentz moved that the commission recess into executive session for ten (10) minutes for attorney-client privilege. Inviting: City Manager Uri. Commissioner Parker seconded. Motion carried by the following vote:

Aye: Commissioners Pounds, Wentz, Johnson, Parker, and Fraser.

Nay: None.

Time: 7:30 p.m.

The commission reconvened at 7:40 p.m.

Mayor Pounds announced there was no binding action taken.

**ADJOURN**

Mayor Pounds announced there would be a study session following the adjournment of the meeting.

There being no further business, Commissioner Wentz moved to adjourn the meeting. Commissioner Parker seconded. Motion carried unanimously. The meeting adjourned at 7:42 p.m.

(Seal)

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Stacey Crum  
City Clerk