

## **MINUTES OF THE REGULAR CITY COMMISSION MEETING HELD AUGUST 17, 2011 (AMENDED)**

The governing body met in regular session on August 17, 2011, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Wentz, Pounds, Johnson, Parker, and Fraser.

Absent: None.

Other Officers: City Manager Uri, Finance Director Farha, and City Clerk Crum.

Mayor Wentz declared that a quorum was present and called the meeting to order.

Visitors: Jessica LeDuc, Joe Jindra, Tina Barnett, Ken Johnson, Dallas Nading, Kirk Lowell, Beth Whisler, Mark Whisler. Staff present: Chad Buckley, director of public utilities; Ron Copple, director of public works; Larry Eubanks, fire chief, Bruno Rehbein, building inspector; and Chris Edin, police chief.

Pastor Tina Barnett gave the invocation, followed by the reciting of the Pledge of Allegiance.

City Manager Uri added a study session item to discuss the meetings he attended this week in Kansas City.

### **APPROVAL OF MINUTES**

**APPROVED**

Commissioner Johnson asked that the discussion about the miscellaneous charges for Concordia Homestore and Concordia Auto Parts mention that he requested more detail on these types of charges.

Commissioner Pounds moved to approve the minutes of the August 3, 2011, meeting as amended. Commissioner Parker seconded. Motion carried unanimously.

### **APPROPRIATION ORDINANCE #15**

**APPROVED**

Commissioner Johnson asked for an explanation of cleaning cards. Ron Copple answered that they clean the credit card reader at the shop. Commissioner Johnson asked about the charges to Foley Equipment. Mr. Copple said it was for the grader and other parts. Commissioner Johnson asked about Harrison Dyna-Linc ambulance billing. City Clerk Crum answered that this is the yearly software support.

Commissioner Fraser asked about painting the Gator. Larry Eubanks said the fenders and hood were painted. Commissioner Fraser inquired about Kustom Signals radars. Chris Edin said he purchased three handheld radar units to catch speeders.

Commissioner Parker asked about the Sherwin-Williams paint purchase. Mr. Copple said the paint was for parking stalls, center lines, and around the school.

Commissioner Johnson pointed out that the totals on the AP reports did not match. Finance Director Farha answered that one check was voided, for meters.

Commissioner Fraser moved to approve appropriation ordinance #15. Commissioner Johnson seconded. Motion carried unanimously.

### **PUBLIC COMMENTS**

There were no public comments.

### **PUBLIC HEARING:**

#### **2011 BUDGET AMENDMENT**

Mayor Wentz opened the public hearing.

Finance Director Farha said two things needed to be amended, the utility fund and the TIF bond fund. The utility fund needed to be increased \$465,000 due to the addition of the Broadway sewer project and the purchases of meters. In the TIF project fund, more is allocated than what was budgeted. The amendment would allow for approximately \$90,000 to be transferred from the bond fund to the project fund so those funds could be spent on previously approved flood control contracts and related park design, grading, and sewer contracts.

Mayor Wentz closed the public hearing.

#### **2012 BUDGET**

Mayor Wentz opened the public hearing.

Finance Director Farha said the mill levy is being increased by two mills, from 49.431 to 51.431. She reminded the commissioners that no cost of living increase has been budgeted for the employees, and all general fund departments have cut their non-personnel budgets by 10%. The equipment reserves transfers have been cut 56%, and the capital projects transfers cut 40%. The mill increase will aid in increasing the year end reserves to approximately \$400,000.

Commissioner Pounds said funds have been committed for "Project Bird," a possible manufacturing firm looking to locate in Concordia. He wondered where this money will come from. Finance Director Farha answered that this would be a non-budgeted bond, with payments not starting until 2013.

Mayor Wentz closed the public hearing.

**NEW BUSINESS:**

**CONCORDIA YOUTH FOOTBALL**

**FAILED**

City Manager Uri stated that \$500 has been given to the Salvation Army Football for several years, but with the current budget cuts recommended cutting support for non-school activities. He said the support could be discussed on a case-by-case basis as the requests come in.

Commissioner Fraser moved to not give \$500 to Concordia Youth Football for 2011. Commissioner Pounds seconded. Motion carried unanimously.

**AUDIT ENGAGEMENT LETTER**

**APPROVED**

City Manager Uri said the auditors have concluded the third year of their contract, and recommended continuing to engage them.

Commissioner Johnson moved to approve the contract with Jarred, Gilmore & Phillips for the 2012 audit. Mayor Wentz seconded. Motion carried unanimously.

**ENGINEERING CONTRACT FOR BROADWAY DRAINAGE PROJECT**

**APPROVED**

City Manager Uri said the project addresses the flooding on the east side of the Motherhouse, due to runoff from the flood control area. The water will be channeled away from the property.

Commissioner Parker moved to approve the Campbell & Johnson engineering contract for \$6280 for the Broadway drainage project. Commissioner Johnson seconded. Motion carried unanimously.

**RESOLUTIONS:**

**2011-1911 ACQUISITION OF PROPERTY**

**PASSED**

Thereupon, there was presented to the City Commission a Resolution entitled:

**WHEREAS, THE GOVERNING BODY FINDS THAT THE PROPERTY LOCATED AT 1401 E. 6TH STREET, CONCORDIA, PREVIOUSLY THE LOCATION OF THE ALCO DISCOUNT STORE, IS A DESIRABLE LOCATION FOR DEVELOPMENT;**

The Resolution was considered and discussed; and thereupon on motion of Commissioner Pounds, seconded by Commissioner Fraser, the Resolution was adopted by the following roll call vote:

Aye: Commissioners Wentz, Pounds, Johnson, Parker, and Fraser.

Nay: None.

Thereupon, the Resolution having been adopted by vote of the members of the City Commission it was given No. 2011-1911, and was directed to be signed by the Mayor and attested by the City Clerk.

**ORDINANCES:**

**2011-3018 2012 BUDGET**

**PASSED**

Thereupon, there was presented an ordinance entitled:

**AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2012 FOR THE CITY OF CONCORDIA.**

Finance Director Farha pointed out a couple of minor mistakes overlooked in the budget that did not affect the final numbers. On the debt schedule, there was a correction in the principle and interest amounts for 2012. The amounts changed from \$11,000 interest to \$16,194 and \$61,200 principle to \$122,400. On the water and sewer bond and interest fund, the transfer amounts for 2011 and 2012 changed to match with the amounts of the Utility Fund. Those were changed from \$86,085 in 2011 to \$74,693 and \$83,505 in 2012 to \$70,945.

Thereupon, Mayor Wentz moved that said ordinance be passed. The motion was seconded by Commissioner Parker. Said ordinance was duly read and considered, and upon being put, the motion for the passage of said ordinance was carried by the vote of the governing body, the vote being as follows:

Aye: Commissioners Wentz, Pounds, Johnson, Parker, and Fraser.

Nay: None.

Thereupon, the Mayor declared said ordinance duly passed and the ordinance was then duly numbered Ordinance No. 2011-3018 and was signed by the Mayor and the signature attested by the City Clerk.

#### **MANAGER'S REPORT**

City Manager Uri stated that the budget process this year proceeded very smoothly, with thanks to Finance Director Farha.

#### **MAYOR/COMMISSIONER COMMENTS AND REPORTS**

Commissioner Pounds told Ron Copple the pavement is bulging up in the street on State between 6<sup>th</sup> and 7<sup>th</sup>.

Commissioner Johnson asked if signs could be displayed on City property, citing the Huckleberry Tea House's sign on the property south of Dairy Queen. City Manager Uri said he would ask the owner to remove the sign. Commissioner Johnson asked about repairing the street on Washington by the railroad tracks. Mr. Copple said he would do some patching. Commissioner Johnson asked for an update on nuisances in backyards. Bruno Rehbein said several letters have been sent out.

Commissioner Parker asked for a follow up on last week's pool incident. A child came in contact with a small amount of chemicals around the baby pool. City Manager Uri said the child had a small burn on its lip. He stated he had removed the pool managers of all chemical handling.

Commissioner Fraser asked if all alleys were being repaired, to which Mr. Copple answered in the affirmative. Commissioner Fraser said he'd received positive comments on this.

Mayor Wentz pointed out that some of City Park is in need of new curbing. Mayor Wentz asked if the signage had been placed at the sports complex, allowing for a section for beer drinking as per an ordinance passed recently. It was promised to find the answer.

#### **STAFF COMMENTS**

Ron Copple said the recent slurry sealing completed forty-one blocks. He also said the airport project is nearly complete.

Ken Johnson updated the commission on the downtown projects now in process. Heavy's will be completed last and the contractor is ahead of schedule.

Finance Director Farha answered questions posed earlier in the day from Mayor Wentz on the budget and other financial matters.

Chris Edin shared how he plans to update the CAD system at the police department with emergency telephone system funds.

#### **ADJOURN**

Mayor Wentz announced there would be a study session following the adjournment of the meeting.

There being no further business, Commissioner Johnson moved to adjourn the meeting. Commissioner Fraser seconded. Motion carried unanimously.

(Seal)

  
\_\_\_\_\_  
Stacey Grum  
City Clerk