

MINUTES OF THE REGULAR CITY COMMISSION MEETING HELD FEBRUARY 18, 2009

The governing body met in regular session on February 18, 2009, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Mayor Hattan, Commissioners Johnson, Lanoue, Jindra, and Hosie.

Absent: None

Other Officers: Interim City Manager Uri and City Clerk Crum.

Mayor Hattan declared that a quorum was present and called the meeting to order.

Visitors: Jessica LeDuc, Toby Nosker, Danny Parker, Shirley Gropp, Chris Workman, Holly Thoman, Randy Wise, Sr. Mary Jo Thummel, Sr. Clarene Kennedy, Don Lanoue, James Ganson, Ron Deal, Larry Remmenga, Marvin Copple, Ted Collins, Susan Sutton, Ron Copple, Susan Cantine-Maxson, Kirk Lowell, Larry Eubanks, Jason Grogan.

Pastor Jason Grogan gave the invocation followed by the reciting of the Pledge of Allegiance.

Mayor Hattan asked for changes on the agenda. Interim City Manager Uri added an executive session for discussion of confidential business data. A study session item also was added to discuss the engineering study agreement of the college water project. Commissioner Hosie asked whether the interim city manager contract should be approved. Upon agreement of this, it was decided to add this item under new business. Commissioner Johnson requested that a discussion of the possibility of a new insurance company with the City be placed under new business. Interim City Manager Uri suggested it be placed under public comments.

APPROVAL OF MINUTES

APPROVED

Commissioner Johnson asked that the budget amendment, ordinance #2009-2974, state the amount of the funds, which is \$21,724, plus the delinquent taxes and penalty of \$43,508. He also requested a new copy of the minutes when corrected.

Commissioner Johnson moved to approve the minutes of the February 4, 2009, meeting as amended. Commissioner Lanoue seconded. Motion carried unanimously.

APPROPRIATION ORDINANCE NO. #3

APPROVED

Commissioner Johnson asked what Harrison/Dyna-Linc was, in regards to ambulance billing. Interim City Manager said it was for the purchase of the billing software.

Mayor Hattan moved to approve appropriation ordinance #3. Commissioner Hosie seconded. Motion carried unanimously.

PUBLIC COMMENTS

Shirley Gropp of People's Insurance proposed that her company be allowed to quote the City's liability insurance. The current company is IMA in Wichita, which is the carrier for EMC Insurance. People's now offers EMC Insurance. Ms. Gropp stated that moving the City's policy to a local company would be in the City's best interests. She also said that People's would not charge service fees, as IMA does. Commissioner Lanoue said that the League of Kansas Municipalities does the work comp through KMIT, and they offer training and benefits that make it advantageous to stay with them for work comp. Ms. Gropp was asking for two signatures to be able to quote the upcoming renewal, which is April 1. Mayor Hattan suggested that this be added as a new business item for later in the meeting.

OLD BUSINESS

FAA GRANT APPROVAL

Interim City Manager Uri said this grant had been discussed previously and voted on. A motion was needed to authorize the mayor to sign the grant documents.

Commissioner Hosie moved to authorize the mayor to sign the FAA grant document. Commissioner Johnson seconded. Motion carried unanimously.

NEW BUSINESS

STREET EQUIPMENT BIDS

Ron Copple presented bids for three different pieces of equipment for the street department. Received bids for asphalt paver, trailer and compactor were as follows:

<i>Equipment</i>	<i>Bidder</i>	<i>Amount</i>	<i>w/trade</i>	<i>Final Bid</i>
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Asphalt Paver	Puckett Mfg.	\$46,150.00	---	\$46,150.00
Trailer	G.W. Van Keppel Co.	\$11,513.00	---	\$11,513.00
Trailer	Krier Farm Supply	\$8,860.00	---	\$8,860.00
Compactor	Sellers Equipment	\$40,712.00	\$2,700.00	\$38,012.00
Compactor	Martin Tractor	\$35,145.42	\$0	\$35,145.42
Compactor	G.W. Van Keppel Co.	\$34,918.00	\$2,000.00	\$32,918.00

Staff recommendation was to purchase the paver from Puckett Mfg. for \$46,150.00, the trailer from Krier Farm Supply for \$8,860.00, and the compactor from Martin Tractor for \$35,145.42. The consensus was to purchase the compactor from the local dealer, even though they were slightly higher, as they are a local taxpayer. The trade can be sold on Purple Wave.

There was discussion on specs on the asphalt paver, and Hall Brothers' and the County's hot mix plants.

Mayor Hattan moved to approve staff's recommendation on asphalt paver, trailer, and compactor. Commissioner Johnson seconded. Motion carried unanimously.

GRANT FUNDS FOR POLICE DEPARTMENT VOICE RECORDER **VOICE PRODUCTS, INC.**

Danny Parker explained the function of the voice recorder, which records all traffic between emergency personnel. The bids for the voice recorder were as follows:

<i>Bidder</i>	<i>Amount</i>	<i>w/trade</i>	<i>Final Bid</i>
Grabar	\$31,024.00	\$0	\$31,024.00
Voice Products, Inc.	\$28,029.00	\$2,197.00	\$25,842.00

Staff recommendation was to purchase the voice recorder from Voice Products, Inc., which has provided excellent service in the past. Grant funds of \$35,000 have been approved. A new radio system is also needed, at a cost of approximately \$45,000. With the \$25,000 purchase price for the voice recorder, this would leave a balance of \$10,000 in grant funds which could be used to help purchase the radio system.

Commissioner Hosie moved to accept the bid from Voice Products, Inc. for \$25,842.00 with trade. Commissioner Lanoue seconded. Motion carried unanimously.

ACCEPT SERVER BID **COMPUTER SOLUTIONS**

Interim City Manager Uri said that bids for a server had been received from two local companies. The bids were as follows:

<i>Bidder</i>	<i>Total Bid</i>
CompuDoc	\$3,868.94
Computer Solutions	\$8,487.00

It was determined that the difference in price was due to CompuDoc only upgrading the existing server, rather than replacing it. Also they would provide a custom-built server, whereas Computer Solutions' would be an HP. The Computer Solutions bid includes a digital backup system not included in the CompuDoc bid. Computer Solution's bid did not include the off-site backup, which would be approximately \$300 per month.

Interim City Manager Uri said that staff's recommendation was to go with Computer Solutions in spite of the higher bid, due to their history with the City, the name brand server, and longevity of the company. Commissioner Lanoue asked if there would be an agreement for confidentiality and HIPAA, since the City's files would be located at an off-site location. City Manager Uri said that this concern would be addressed with Computer Solutions.

Commissioner Lanoue moved to accept the bid from Computer Solutions for \$8,487.00. Mayor Hattan seconded. Motion carried unanimously.

Interim City Manager Uri said he'd also like Commission's approval for the off-site backup for approximately \$300 per month. Commissioner Johnson moved to approve the off-site backup with Computer Solutions. Mayor Hattan seconded. Motion carried unanimously.

APPLICATION FOR HERITAGE TRUST FUND GRANT **BROWN GRAND THEATRE**

Susan Cantine-Maxson, Brown Grand Theatre Executive Director, discussed the grant that the Brown Grand Theatre is hoping to receive. She talked of the repairs that the theatre has placed on high priority for this grant. This project, if approved by the Historical Society, would pay up to \$90,000 of the \$125,690 projected cost, and funds must be found to make up the difference between the total costs and the grant money. As a city-owned building, the City would become the grant facilitator, and all project-related bills and payments would pass through the City. If approved, the Brown Grand would have two years to complete the project.

Commissioner Jindra moved to authorize the Brown Grand Board of Directors to file for the Heritage Trust Fund Grant. Commissioner Johnson seconded. Motion carried unanimously.

Mayor Hattan informed Ms. Cantine-Maxson that the dispensing of additional funds from the City for the Brown Grand could be addressed during budget time.

CITY MANAGER CONTRACT EXTENSION

APPROVED

Commissioner Johnson asked that Item D containing language of the contract running into 2010 be omitted. Commissioner Johnson also questioned whether the city attorney duties should be bid. Interim City Manager Uri said that he regarded the choice of attorney as a personnel matter.

Commissioner Johnson moved to accept the city manager agreement with Section 2 Item D eliminated. Mayor Hattan seconded. Motion carried unanimously.

AUTHORIZE SIGNING OF AGENT RECORD CHANGE LETTER

PEOPLE'S INSURANCE

Commissioner Johnson moved to authorize the mayor and city manager to sign the record change letter allowing People's Insurance to bid the City's liability insurance. Commissioner Lanoue seconded. Motion carried unanimously.

MANAGER'S REPORT

Interim City Manager Uri said a study session item might be added to discuss a meeting date with other governing bodies in the City about TIF history and future. Mayor Hattan preferred to put this off until a later date pending a report on TIF projects. Interim City Manager Uri promised the report for the next meeting.

Interim City Manager Uri also said that KDOT has been requesting information on projects relating to the stimulus money coming out of Washington. Low income housing might be one project for which the City could receive money.

MAYOR/COMMISSIONER COMMENTS AND REPORTS

Commissioner Johnson requested a simplified revenue report each month rather than the lengthy ones that have been supplied. Interim City Manager Uri said he would discuss this with Ruby Maline.

Commissioner Hosie asked if anyone was representing the City at the regional planning office in Beloit. Interim City Manager Uri said he was now the contact person.

Interim City Manager Uri answered Commissioner Hosie's question about the status of the flood control project, stating that the Corps of Engineers has hired a contractor to do a damage assessment, cost-benefit study that is due to be completed in April. Interim City Manager Uri has inquired about the possibility of stimulus money for this project, and will inquire further.

STAFF COMMENTS

Larry Eubanks reminded the Commission that the City already has the LMI [low to moderate income] survey completed, which would put the City in line for low income housing money.

EXECUTIVE SESSION – DISCUSSION OF CONFIDENTIAL BUSINESS DATA **HELD**

Mayor Hattan moved that the commission recess into executive session for ten (10) minutes for the discussion of confidential business data. Inviting: Interim City Manager Uri. Commissioner Lanoue seconded. Motion carried by the following vote:

Aye: Commissioners Hattan, Johnson, Jindra, Hosie, and Lanoue.

Nay: None.

Time: 6:40 p.m.

The commission reconvened at 6:50 p.m.

Mayor Hattan announced there was no binding action taken.

ADJOURN

Mayor Hattan announced there would be a study session following the adjournment of the meeting.

There being no further business, Commissioner Lanoue moved to adjourn the meeting. Commissioner Johnson seconded. Motion carried unanimously.

(Seal)



Stacey Crum
City Clerk