
**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, June 17, 2020

5:30 p.m.

The governing body met in regular session on June 17, 2020, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, and City Attorney Justin Ferrell.

There being a quorum present, Mayor Matthew called the meeting to order.

Visitors: Jim Lowell, Toby Nosker, Tonya Merrill, Jim Jackson, Denise de Rochefort-Reynolds, Creighton Remus, Sheila Jackson, Robert Frasier, Arlene Clayton, Angela Eck, John Van Meter, Terry Koch, Rosella Hubert, Kim Reynolds, Sue Gustafson, Shane Haug. Staff present: Ron Copple, Public Works Director; Jeremy Arnold, Utilities Director; Bruno Rehbein, Building Inspector; Ric Fredrickson, Police Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lambertz moved to approve the agenda. Commissioner Wentz seconded. Motion carried.

PUBLIC COMMENTS

Arlene Clayton had comments.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

Housing Authority Budget Request

Sheila Jackson, property manager of Cloud Village, requested the same as last year, \$6,200. She said the board had been able to renovate five apartments over the last two years, and listed other improvements, such as bedroom windows and doors. The board is actively bringing the facility up to current standards.

Frank Carlson Library Budget Request

Denise de Rochefort-Reynolds, librarian, presented the library's budget for 2021. She said the board expected increased funding from other sources, and was able to hold the operating budget to 2020 numbers, though they have asked for an increase in the benefit fund line. Insurance continues to be a big part of the budget, and the board is making an attempt to find less expensive alternatives.

Senior Center Budget Request

The new director of the center, Angela Eck, was on hand for the center's request. She said there would be no increase from the requested amount of \$10,000 in 2020. What they receive from the city goes towards staff. Numbers on meals was presented, similar in previous years, which is about 11,000.

CloudCorp Annual Report and Budget Request

The annual report was given by Kim Reynolds, executive director of CloudCorp. She discussed projects over the last year, including the Get in the Cloud grant. Concordia Technologies expanded, among others. Nextlink will be coming to town with a new building in the north development. She said there are several things in the works for Concordia. CloudCorp worked with several businesses for revolving loan fund loans during the pandemic. They were granted \$132,000 in grant dollars from the state for those in need due to the events of the last several months. The neighborhood revitalization program will be changed from three years to five years on projects. CloudCorp was responsible for receiving several grants for projects around town.

CloudCorp is requesting the same as the last several years, which is \$55,000, as well as \$3,000 for the Small Business Center. She said the board was in agreement that this year's request would be decreased from \$55,000 to \$50,000 due to a possible decrease in revenues by the City.

Resource Center Budget Request

Tonya Merrill said the center has made the same request of \$20,000 as last year. She said 118 boxes for the mobile pantry were dispersed. The plan is to send out another 118 boxes. Thirty-five percent of folks she has seen in the last 60 days are people who have never needed the center. School bags will be packed this year again.

ACTION AGENDA (*Action Expected*)

Minutes of June 3, 2020 Meeting

Commissioner Lambertz moved to approve the minutes from June 3, 2020. Commissioner Wentz seconded. Motion carried.

Appropriation Ordinance #11

Commissioner Snavely moved to approve appropriation ordinance #11. Commissioner Hasch seconded. Motion carried.

Water Tower Maintenance Contract

The City has been under contract with Suez Utility Service since 2016 for maintenance on both water towers. Jeremy Arnold stated the contract needed to be terminated, and a new contract will be put in place. Maintenance includes painting of the east water tower, which was to happen this year. With the new runway, it will need to be painted checkered with FAA-approved orange and white paint. The cost of this specific paint job has increased the contract, by around \$20,000.

Commissioner Lambertz moved to authorize the mayor and two commissioners to sign the termination agreement with Suez Utility Service Co., effective today. Commissioner Hasch seconded. Motion carried.

Commissioner Snavely moved to approve the tower maintenance contract with Suez Utility Service Co., effective tomorrow. Commissioner Wentz seconded. Motion carried.

Incode Financial Software Purchase

Stacey Smith explained that the current software, Fund Balance, plans to phase out as aging tech support staff retire. She said within 5-7 years the City would be forced to find other software. She asked Incode for a quote, as our current new court software is Incode, and all applications would interface. Two other quotes from companies were received, but neither met our needs. The TIF district expires this year, leaving funds which can be used for projects. She said the \$83,959 purchase price, which includes training and data conversion, could be paid from these funds. Amber Farha estimates that there will still be over \$100,000 to be used elsewhere.

Commissioner Lambertz moved to approve the purchase of the Incode software from Tyler Technologies for a contract fee of no more than \$83,959, and authorize the city manager to sign the contract. Commissioner Snavely seconded. Motion carried.

Res. 2020-2099 Request to County for Annexation

There was presented to the City Commission a Resolution requesting that the county approve the annexation of property owned by 4 Kids Properties LLC.

This property will house a truck stop in the north development.

Commissioner Lambertz moved to approve Res. 2020-2099. Commissioner Hasch seconded. Motion carried.

Addendum 2 to Nex-Tech Wireless Tower Space Lease Agreement

The addendum allows Nex-Tech to change the towers on the east water tower, due to newer cellular technology.

Commissioner Snavely moved to approve addendum 2 to the Nex-Tech Wireless tower space lease agreement for the east water tower. Commissioner Lambertz seconded. Motion carried.

REPORTS

Manager's Report

Amy Lange said she attended a tax sale this week at the courthouse. Four properties were being sold that the City had special assessments against. Only one was sold, and \$1200 is owed against it over the last year. Over \$33,000 was lost, as older special assessments cannot be recouped. She discussed the upcoming TIF projects, one for a downtown alley, and one for a parking lot for the Brown Grand Theatre. She said mass gatherings would be relaxed next Monday, and asked the commission if they wished to move back to the dais. The consensus is to return to normal setup.

Staff Reports

None.

Mayor/Commissioner Comments & Reports

Commissioner Lambertz said he was thankful to live in this community with the current unrest around the country.

Mayor Matthew said he supported our law enforcement and EMS, and asked people to support the upcoming Battle of the Badges softball game.

ADJOURN

There being no further business, at 7:09 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith
City Clerk