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**MINUTES  
CITY COMMISSION MEETING  
CITY HALL, 701 WASHINGTON ST.**

Wednesday, April 1, 2020

5:30 p.m.

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The governing body met in regular session on April 1, 2020, at 5:30 p.m. via remote access, with the following members being present: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

There being a quorum present, Mayor Matthew called the meeting to order.

Visitors: Jim Lowell, Toby Nosker, Mary Jo Thummel, James Quillen, Kim Reynolds, Sabrina Scott, Sarah Unruh. Staff present: Ron Copple, Public Works Director; Jeremy Arnold, Utilities Director; Ric Fredrickson, Police Chief; Chris Atkins, Recreation Director; Eric Voss, Fire Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Amy Lange added another emergency revolving loan for El Puerto Mexican Restaurant.

Commissioner Snavelly moved to approve the agenda as amended. Commissioner Wentz seconded. Motion carried.

**PUBLIC COMMENTS**

None.

**ACTION AGENDA** *(Action Expected)*

***Approval of March 18 & 19, 2020 Minutes***

Commissioner Wentz moved to approve the minutes from March 18 & 19, 2020. Commissioner Hasch seconded. Motion carried.

***Approval of Appropriation Ordinance #6***

Commissioner Snavelly moved to approve appropriation ordinance #6. Commissioner Hasch seconded. Motion carried.

***Wastewater Treatment Plant Phase 2 Improvements***

Jeremy Arnold presented the supplemental agreement for engineering and design work for phase 2 of the treatment plant project, based on the commission's direction from a study session late last year. The supplemental agreement modifies the original contract by adding an extension to the filter building and installing equipment to bring us up to a class A biosolids. Also, PEC Engineering will study options for grit removal.

Commissioner Lambertz moved to authorize the city manager to sign the contract with PEC for Phase 2 of the treatment plant upgrades in the amount of \$235,100.00. Commissioner Wentz seconded. Motion carried.

***Emergency Revolving Loan for Easy G Sports Bar***

Kim Reynolds of CloudCorp explained that with the ongoing CoronaVirus pandemic, the Kansas Dept. of Commerce has instructed cities with a revolving loan fund to disperse the funds to help local businesses. The City has nearly \$500,000 in this fund, and staff intended to disperse approximately \$300,000 of it, but the KDOC has encouraged the use of all the funds.

With the exceptional circumstances, certain parts of the process have been relaxed, including waiving fees. The business must prove that COVID-19 has hurt the business, with the possibility of closing.

The committee agreed on a \$25,000 max loan, in order to help as many businesses as possible. The loans will be dispersed immediately, without the usual public hearing, and are offered at 0% interest, three years to repay, and no payment due for six months. The committee's recommendation is to disperse half up front. After the business has supplied proof that the funds have been used for operating capital including payroll, the second half will be made available.

Businesses are still encouraged to apply for SBA loans with the state, of which repayment of the first \$10,000 can be waived.

Ms. Reynolds said the loan will help retain eight jobs.

Commissioner Snavelly moved to approve the Easy G Sports Bar revolving loan for \$25,000.00. Commissioner Hasch seconded. Motion carried.

**Emergency Revolving Loan for El Puerto Mexican Restaurant**

As with Easy G, sales have plummeted recently, and employees have been laid off. The funds will retain nine jobs.

Commissioner Lambertz moved to approve the El Puerto Mexican Restaurant revolving loan for \$25,000.00. Commissioner Wentz seconded. Motion carried.

**Demolition Program Application 2118 Republican**

The owner of 2118 Republican has asked to be accepted into the demo program, to remove the house and garage. The property has been vacant many years, and is blighted.

Commissioner Lambertz suggested reevaluating this program, to discuss whether those with resources should be awarded funds for projects.

Commissioner Hasch moved to accept 2118 Republican into the demo program based on the low bid from Snavelly Excavation of \$7,250.00. Commissioner Snavelly seconded. Motion carried.

**Rec. 2020-2097 Adopting Hazard Mitigation Plan**

There was presented to the City Commission a Resolution adopting the hazard mitigation plan.

To be eligible for FEMA funds this plan must be adopted.

Thereupon, on motion of Commissioner Wentz, seconded by Commissioner Snavelly, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Matthew, Snavelly, Hasch, Lambertz, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2020-2097 was signed and approved by the Mayor and attested by the Clerk.

**REPORTS**

**Manager's Report**

Amy Lange said with the governor's recent order, all City workers are considered essential. After discussion with the department heads, it was decided to bring staff back half time starting April 6, for at least two weeks. The citywide cleanup scheduled for later in the month has been cancelled. Dog tags will remain free through April. She said we will wait until May 1 to make a decision about summer recreation, including the opening of the pool.

**Staff Reports**

None.

**Mayor/Commissioner Comments & Reports**

The commissioners thanked the city manager and staff, as well as the community, for stepping up during this time.

Mayor Matthew said the City's public service announcements have made an impact.

**ADJOURN**

There being no further business, at 6:24 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith  
City Clerk