
**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, February 19, 2020 5:30 p.m.

The governing body met in regular session on February 19, 2020, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Matthew, Hasch, Snavely, Lambertz, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, Finance Director Amber Farha, and City Attorney Justin Ferrell.

There being a quorum present, Mayor Matthew called the meeting to order.

Visitors: Jim Lowell, Toby Nosker, Kim Reynolds, Matthew Carder. Staff present: Ron Copple, Public Works Director; Jeremy Arnold, Utilities Director; Ric Fredrickson, Police Chief; Bruno Rehbein, Building Inspector; Chris Atkins, Recreation Director; Eric Voss, Fire Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Hasch moved to approve the agenda. Commissioner Wentz seconded. Motion carried.

DISCUSSION AGENDA *(Items Deserving of Brief Discussion, Action may be taken)*

Year End Financial Report

Finance Director Amber Farha gave a brief presentation on the set up of the financial statements. She then pointed out that General Fund revenues and expenses ended the year 2019 higher than budgeted. However, it was explained that certain expenses were necessary for new operations and had offsetting revenues and certain expenses were waiting for reimbursement. Removing those expenses from the equation made the General Fund end the year under budget at 95.03% of budgeted expenses. After adding back the amount to be reimbursed in 2020 for 2019 expense, the General Fund ended the year with a carryover of \$1,084,347. This is higher than estimated and higher than the previous year. The Water and Sewer Utility Fund also ended the year higher than estimated with a carryover of \$654,921.

ACTION AGENDA *(Action Expected)*

Approval of February 5, 2020 Minutes

It was noted that a change should be made under Mayor/Commissioner Comments & Reports to say "...since the breed-specific language was removed from the ordinance last year". Also, under Campbell & Johnson Supplemental Agreement for 1st & Lincoln Engineering the amount should read "4,750.00". Commissioner Hasch moved to approve the minutes as modified from February 5, 2020. Commissioner Wentz seconded. Motion carried.

Approval of Appropriation Ordinance #3

Commissioner Snavely moved to approve appropriation ordinance #3. Commissioner Lambertz seconded. Motion carried.

Contract Update for Cloud County Coop

City Manager Amy Lange stated that Cloud County Coop had met all of the parameters that were required in the contract. She and Cloud Corp Executive Director Kim Reynolds requested that the \$125,000 payment due this year be forgiven.

Commissioner Lambertz moved to recommend the forgiveness of the debt owed by Cloud County Coop due to meeting all criteria of the purchase agreement at the end of 2019. Commissioner Snavely seconded. Motion carried.

Federal Funds Exchange Program

Ron Copple explained that this program exchanges federal funds for state funds which have less restrictions for use. The Kansas Department of Transportation keeps 10% of the funds and the other 90% is given to the city for any street improvement purpose. This year the city will use the funds for the Archer Street project.

Commissioner Wentz moved to authorize the mayor to sign the request for the exchange of federal funds for \$112,739.20 and to apply for reimbursement of \$101,465.28 using the Archer Street project. Commissioner Hasch seconded. Motion carried.

Resolution 2020-2095 and Commission Policy Statement 2020-1

City Manager Amy Lange stated that more research was being done on this and requested it be tabled and revisited at a study session during the March 4 meeting.

Commissioner Lambertz moved to table Resolution 2020-2095 and Commission Policy Statement 2020-1. Commissioner Snavelly seconded. Motion carried.

CMB License – Dollar General

The KBI has done the background check on the owner(s), and staff recommended the approval.

Commissioner Wentz moved to approve the CMB License for Dollar General. Commissioner Snavelly seconded. Motion carried.

REPORTS

Manager’s Report

Amy Lange said the next Intergovernmental Meeting would be a breakfast meeting held March 20 at City Hall. The focus of the discussion would be on the expiring Neighborhood Revitalization Program. Also, spring cleanup is approaching and the commission should be prepared to discuss the strategy for the year at a future study session. Lange shared that the city received a CDBG in the amount of \$561,660 for the downtown alley and sewer project from Lincoln to State between 6th and 7th streets. She also shared that she had just been notified the city will get \$567,000 in US Department of Transportation entitlement funding for the airport this year. This is to be used for taxiway lighting and is a 90/10 match with the city. Lastly, the city employees are holding a food drive to be delivered to the Resource Center over spring break. Employees can bring 40 items or \$40 for 8 hours of personal time up to a maximum of 24 hours.

Staff Reports

None.

Mayor/Commissioner Comments & Reports

Commissioners Wentz and Hasch commented on how great the city hall lobby renovations turned out. The rest of the commission agreed.

EXECUTIVE SESSION

Confidential Business Data (1)

Commissioner Lambertz moved that the city commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4) with Amy Lange and Justin Ferrell in attendance, and to reconvene in the city commission chamber at 6:10 p.m. Commissioner Wentz seconded. Motion carried by the following vote:

Aye: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Wentz.

Nay: None.

Time: 5:54 p.m.

The commission reconvened at 6:10 p.m.

Confidential Business Data (2)

Commissioner Lambertz moved that the city commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4) with Amy Lange, Justin Ferrell and Kim Reynolds in attendance, and to reconvene in the city commission chamber at 6:22 p.m. Commissioner Snavelly seconded. Motion carried by the following vote:

Aye: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Wentz.

Nay: None.

Time: 6:11 p.m.

The commission reconvened at 6:22 p.m.

ADJOURN

There being no further business, at 6:22 p.m. it was moved and seconded to adjourn.



/s/ Amber Farha
Deputy City Clerk