
**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, November 20, 2019

5:30 p.m.

The governing body met in regular session on November 20, 2019, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Sacco.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

There being a quorum present, Mayor Matthew called the meeting to order.

Visitors: Jim Lowell, Toby Nosker, Rick Barrett, Denise de Rocherfort-Reynolds, Staci Wiese, Lisa Strauss. Staff present: Ron Copple, Public Works Director; Jeremy Arnold, Utilities Director; Ric Fredrickson, Police Chief; Bruno Rehbein, Building Inspector; Chris Atkins, Recreation Director.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Amy Lange added a second executive session for confidential business data.

Commissioner Lambertz moved to approve the revised agenda. Commissioner Hasch seconded. Motion carried.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

Frank Carlson Library Presentation

Denise de Rocherfort-Reynolds provided a list of donors for 2019, totaling \$11,495. This year the library installed a new fire alarm system and handicap-accessible doors. The summer reading program continues to be the most successful event.

PUBLIC COMMENTS

None.

DISCUSSION AGENDA *(Items Deserving of Brief Discussion, Action may be taken)*

Ordinance - Open Burning

Ordinance - Open Burning in City Parks

Staff reworked the code for open burning, due to questions about whether fire pits are allowed. The current ordinance prohibits fire pits as well as barbeque grills, without a permit. The new ordinance defines a fire pit. The second ordinance specifically addresses city parks, and the use of the provided grills. For special events, most notably at the Plaza, grills and fire pits are allowed but only with prior approval from the plaza coordinator.

The commission asked for more explanation on what is allowed and not allowed to be burned. A definition of a barbeque grill and the fuels will be added.

ACTION AGENDA *(Action Expected)*

Approval of November 6, 2019 Minutes

Commissioner Sacco moved to approve the minutes from November 6, 2019. Commissioner Snavelly seconded. Motion carried.

Approval of Appropriation Ordinance #21

Commissioner Snavelly moved to approve appropriation ordinance #21. Commissioner Sacco seconded. Motion carried.

Ordinance 2019-3153 CMB Business Hours

AN ORDINANCE REGULATING THE HOURS FOR SALE OF CEREAL MALT BEVERAGES AND BEER WITHIN THE CITY OF CONCORDIA, KANSAS; REPEALING SECTION 3-304 OF CHAPTER III; AND AMENDING THE CONCORDIA CODE, BY ADDING NEW SECTION 3-304 OF CHAPTER III.

Data was requested from retailers. Those who responded stated revenue was lost from the shortened sale hours. The liquor store owners said they have lost sales to other retailers due to the new law allowing the sale of strong beer.

Commissioner Lambertz said a good compromise would be to allow sales until midnight, but keep the opening hour at 9:00 a.m. Commission consensus is it's unlikely sales are lost, but just shuffled to another time of day.

Thereupon, Commissioner Lambertz moved that said Ordinance be passed, to change hours of sale to 9:00 a.m.-12:00 midnight. The motion was seconded by Commissioner Snavelly. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Sacco.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2019-3153, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

Ordinance 2019-3154 Zoning Change 201 State Street

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN SPECIFICALLY DESCRIBED PROPERTY IN THE CITY OF CONCORDIA, KANSAS, AND ORDERING THE OFFICIAL CITY ZONING DISTRICT MAP TO BE CHANGED TO REFLECT SUCH AMENDMENTS.

Thereupon, Commissioner Sacco moved that said Ordinance be passed. The motion was seconded by Commissioner Snavelly. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Sacco.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2019-3154, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

Resolution 2019-2091 Cost of Living Employee Pay Scale

There was presented to the City Commission a Resolution establishing the pay grade for all classified and non-classified employees.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Hasch, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Sacco.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2019-2091 was signed and approved by the Mayor and attested by the Clerk.

Resolution 2019-2092 Employee Handbook Changes

There was presented to the City Commission a Resolution amending the employee handbook.

Thereupon, on motion of Commissioner Sacco, seconded by Commissioner Hasch, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Sacco.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2019-2092 was signed and approved by the Mayor and attested by the Clerk.

Police Department Vehicle Purchase

The vehicle, a 2018 Ford Explorer 4x4, is currently available from the highway patrol. The police package is already installed. Complete service logs come with the vehicle. This will replace a Chevy Impala with over 100,000 miles.

Commissioner Lambertz moved to approve the purchase of a 2018 Ford Explorer from the Kansas Highway Patrol for \$25,850. Commissioner Snavelly seconded. Motion carried.

REPORTS

Manager's Report

Amy Lange thanked the commission for action tonight on behalf of the city employees. She said a successful senior interview day was held today at the school.

Staff Reports

Ron Copple updated the commission on the 1st & Lincoln project. The State has asked for some of the land, so at some point a transfer of property will be brought to the commission.

Mayor/Commissioner Comments & Reports

Commissioners Matthew and Lambertz echoed Amy Lange's comments about the senior interviews.

EXECUTIVE SESSION

Confidential Business Data

Commissioner Lambertz moved that the city commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4), with all commissioners but Commissioner Sacco, and Amy Lange and Justin Ferrell in attendance, and to reconvene in the city commission chamber at 6:30 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Matthew, Hasch, Snavely, Lambertz, and Sacco.

Nay: None.

Time: 6:15 p.m.

The commission reconvened at 6:30 p.m.

Mayor Matthew announced there was no binding action taken.

Confidential Business Data #1

Commissioner Hasch moved that the city commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4), with Amy Lange and Justin Ferrell in attendance, and to reconvene in the city commission chamber at 6:41 p.m. Commissioner Snavely seconded. Motion carried by the following vote:

Aye: Commissioners Matthew, Hasch, Snavely, Lambertz, and Sacco.

Nay: None.

Time: 6:31 p.m.

The commission reconvened at 6:41 p.m.

Mayor Matthew announced there was no binding action taken.

Confidential Business Data #2

Commissioner Lambertz moved that the city commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4), with Amy Lange and Justin Ferrell in attendance, and to reconvene in the city commission chamber at 6:55 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Matthew, Hasch, Snavely, Lambertz, and Sacco.

Nay: None.

Time: 6:41 p.m.

The commission reconvened at 6:55 p.m.

Mayor Matthew announced there was no binding action taken.

ADJOURN

There being no further business, at 6:56 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith
City Clerk