

**MINUTES  
 CITY COMMISSION MEETING  
 CITY HALL, 701 WASHINGTON ST.**

Wednesday, August 1, 2018

5:30 p.m.

The governing body met in regular session on August 1, 2018, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Sacco, Hasch, Snavelly, Lambertz, and Matthew.

Absent: None.

Other Officers: City Manager Lange, City Clerk Smith, Finance Director Farha, and City Attorney Ferrell.

There being a quorum present, Mayor Sacco called the meeting to order.

Visitors: Toby Nosker, Jim Lowell, Jen Warkentin, Janai Robinson-Makarov, Bruce Brown. Staff present: Ron Copple, Public Works Director; Bruno Rehbein, Building Inspector; Jeremy Arnold, Utilities Director; Chris Atkins, Recreation Director; Eric Voss, Fire Chief; Ric Fredrickson, Interim Police Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**APPROVED**

Commissioner Matthew moved to approve the minutes of the July 16, 2018 special meeting. Commissioner Hasch seconded. Motion carried.

Commissioner Lambertz moved to approve the minutes of the July 18, 2018 meeting. Commissioner Snavelly seconded. Motion carried.

Commissioner Lambertz moved to approve the minutes of the July 24, 2018 special meeting. Commissioner Snavelly seconded. Motion carried.

**FINANCIAL MATTERS**

**APPROVED**

Commissioner Matthew moved to approve appropriation ordinance #14. Commissioner Hasch seconded. Motion carried.

**PUBLIC COMMENTS**

Jen Warkentin was on hand to ask for city funding to help implement the Strengthening Families Program in Concordia. The program would be a collaboration between K-State River Valley Extension, the First Christian Church, and CarePortal. The amount requested was \$1050.00, which would provide meals for a seven week program focusing on adolescent issues and behaviors.

**OLD BUSINESS:**

**CITY HALL HVAC UNIT REPLACEMENT**

**APPROVED**

City Manager Lange discussed the bids which were received for the replacement of the HVAC unit at City Hall. The item had been tabled at the last meeting in order to compile further information.

VENDOR	PRICE	BRAND
Callabresi Heating & Cooling	\$9,101.00	Trane
Hood Heating & Air	\$9,288.49	Carrier
Hood Heating & Air	\$10,974.01* Add vertical economizer	Carrier

She explained the bid process the City follows. Both vendors were asked to provide their labor rates, and Hood's is \$10.00 less per hour than Callabresi. Based on that, as well as the cost of the five year warranty, staff recommended the bid from Hood's.

Commissioner Matthew moved to approve the purchase of the HVAC unit from Hood Heating & Air for \$9,288.49, plus the five year extended warranty for \$275.00. Commissioner Hasch seconded. Motion carried.

**NEW BUSINESS:**

**SETTING 2019 BUDGET PUBLIC HEARING AND APPROVE PUBLICATION**

Amber Farha stated the proposed budget would hold the mills at 57, which is the same as last year. A 2.1% COLA is planned for employees, as well as maintaining current step increases. The employees will share the health insurance increase with the City. Transfers will be cut by 42%, or about \$80,000. The general fund reserves will be reduced by about \$57,000, and department levels will be maintained from the current year. August 15 will be the public hearing.

She asked for and received the commission's approval to publish the budget in the Blade-Empire.

**ORDINANCES:**

**2018-3142 SOLICITORS LICENSING**

**PASSED**

Thereupon, there was presented an Ordinance entitled:

**AN ORDINANCE AMENDING THE DEFINITION, REGULATION, AND LICENSING OF SOLICITORS AND CANVASSERS; REPEALING CONCORDIA CODE SECTION 11-223 AND ALL OF ARTICLE 6 OF CHAPTER XI; AND AMENDING THE CONCORDIA CODE, BY ADDING A NEW ARTICLE 6 OF CHAPTER XI.**

After discussion, a change was made to the evening time a solicitor must stop, from 9:00 p.m. to 8:00 p.m.

Thereupon, Commissioner Lambertz moved that said Ordinance be passed with the change. The motion was seconded by Commissioner Matthew. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Sacco, Hasch, Snavely, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2018-3142, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

**2018-3143 SUNDAY ALCOHOL & CMB SALES**

**PASSED**

Thereupon, there was presented an Ordinance entitled:

**AN ORDINANCE REGARDING THE SALE OF ALCOHOLIC LIQUOR AND CEREAL MALT BEVERAGES AT RETAIL IN THE ORIGINAL PACKAGE FOR THE CITY OF CONCORDIA, KANSAS; REPEALING CONCORDIA CODE SECTION 3-304; AND AMENDING THE CONCORDIA CODE BY ADDING NEW SECTION 3-304.**

Should the ordinance pass, a sixty day period will start which would allow for a petition to be filed, creating a ballot vote in November. No recommendation came from staff.

Commissioners Sacco, Lambertz, and Hasch said they see a revenue increase, which is good for the City. Commissioner Lambertz also agreed it would be good to give the citizens a say to vote on the issue.

Commissioner Matthew said laws would be changing next April, and wasn't convinced we should be taking action now.

Thereupon, Commissioner Hasch moved that said Ordinance be passed. The motion was seconded by Commissioner Snavely. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Sacco, Hasch, Snavely, and Lambertz.

Nay: Commissioner Matthew.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2018-3143, was signed by the Mayor and attested by the Clerk and was directed to be published two times in the official newspaper of the City.

**MANAGER'S REPORT**

City Manager Lange will be talking to the TIF partners about the remaining funds as we reach the end of the twenty year TIF district, adding that dollars can be spent on infrastructure. She mentioned the recent server failure. At the next meeting, we will be asking the commission for approval of a new server, after receiving proposals from the local businesses. The roof drain leak in the lobby has been repaired, and there will be plans in the future for sprucing up the lobby area.

**MAYOR/COMMISSIONER COMMENTS AND REPORTS**

There were no comments.

**STAFF COMMENTS**

There were no comments.

**EXECUTIVE SESSION:**

**PRELIMINARY DISCUSSION OF ACQUISITION OF REAL ESTATE**

**HELD**

Commissioner Lambertz moved that the city commission recess into executive session for the preliminary discussion of acquisition of real estate exception, K.S.A. 75-4319 (b)(6), with Amy Lange, Ron Copple, and Justin Ferrell in attendance, and to reconvene in the city commission chamber at 6:35 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Sacco, Hasch, Snavelly, Lambertz, and Matthew.

Nay: None.

Time: 6:15 p.m.

The commission reconvened at 6:35 p.m.

Mayor Sacco announced there was no binding action taken.

**ADJOURN**

There being no further business, at 6:36 p.m. it was moved and seconded to adjourn.

(Seal)



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Stacey Smith  
City Clerk