



**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, December 5, 2018 5:30 p.m.

The governing body met in regular session on December 5, 2018, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Sacco, Hasch, Snavelly, Lambertz, and Matthew. Russell Gagnon of the Concordia Blade-Empire presided as "mayor for a day".

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

There being a quorum present, Mayor Sacco called the meeting to order.

Visitors: Jim Lowell, Ken Johnson, Vonley Frey, Shaley George, Ashley Hutchinson, Sue Sutton, Jessica Brucken, Russell Gagnon. Staff present: Ron Copple, Public Works Director; Jeremy Arnold, Utilities Director; Bruno Rehbein, Building Inspector; Chris Atkins, Recreation Director; Eric Voss, Fire Chief; Ric Fredrickson, Police Chief.

The invocation was followed by the reciting of the Pledge of Allegiance. A moment of silence was held in honor of the passing of President George H.W. Bush this week.

APPROVAL OF AGENDA

Commissioner Lambertz moved to approve the agenda. Commissioner Matthew seconded. Motion approved.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

None.

PUBLIC COMMENTS

Shaley George, Curator of the National Orphan Train Complex, invited commissioners and staff to its New Year's Eve bash.

DISCUSSION AGENDA *(Items Deserving of Brief Discussion, Action may be taken)*

Personnel Handbook Changes and Possible Resolution Approval

Stacey Smith presented staff's recommended changes to this year's handbook. Discussion included new additions stating employees will only be reimbursed at half the IRS rate if choosing to drive their own vehicles to training, and getting reimbursement from those who leave employment before certified status. Justin Ferrell explained the at-will status verbiage.

Thereupon, on motion of Commissioner Snavelly, seconded by Commissioner Hasch, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Sacco, Snavelly, Hasch, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2018-2077 was signed and approved by the Mayor and attested by the Clerk.

ACTION AGENDA *(Action Expected)*

Approval of Minutes of the November 21, 2018 Meeting

Commissioner Hasch moved to approve the November 21, 2018 minutes. Commissioner Snavelly seconded. Motion carried.

Approval of Appropriation Ordinance #22

Commissioner Matthew moved to approve appropriation ordinance #22. Commissioner Snavelly seconded. Motion carried.

Approval of Resolution 2018-2078 – Sun Safety Program Support

There was presented to the City Commission a Resolution supporting the implementation of a sun safety public health program in Concordia.

In order for the City to apply for a dermatology grant for shade structures at the sports complex, the program support must be in place for a full year. There is also a need for shade at the Broadway Plaza as well as the pool.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Snavelly, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Sacco, Snavelly, Hasch, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2018-2078 was signed and approved by the Mayor and attested by the Clerk.

Purchase of Sports Complex Scoreboard

The current scoreboard at Doyen Field has surpassed its usefulness and can no longer be repaired. Based on the school and college using the field, both have agreed to match the City's \$3,000 contribution towards the purchase of a new scoreboard. The balance of \$12,994.24 will be submitted as a grant to the Community Foundation. Advertising can also be sold around the scoreboard. The scoreboard will be paid from the CIP fund, but funds should be replenished from either the grant or advertising.

Mayor Sacco felt the other two entities should contribute more since they are the primary users of the field.

Commissioner Snavelly moved to approve the scoreboard purchase from Nevco Scoreboard Company for \$21,994.24. Commissioner Lambertz seconded. Motion carried.

CloudCorp 2019 Professional Services Agreement

Ashley Hutchinson, in her last year as CloudCorp director, presented the agreement, which is the same as last year, \$58,000. Ms. Hutchinson thanked the commission for supporting the decision to name her as director six years ago.

Commissioner Lambertz moved to approve the CloudCorp 2019 Professional Services Agreement. Commissioner Hasch seconded. Motion carried.

Campbell & Johnson 2019 Professional Services Agreement

Amy Lange said Campbell & Johnson has been the City's engineer for over 50 years. The 2019 agreement increases \$50 per month to \$1450.00. The City will start receiving electronic files from Campbell & Johnson.

Commissioner Matthew moved to approve the Campbell & Johnson 2019 Professional Services Agreement. Commissioner Snavelly seconded. Motion carried.

Ordinance 2018-3145 – Drainage Easement Vacation

Thereupon, there was presented an Ordinance entitled:

AN ORDINANCE PURSUANT TO K.S.A. 12-504 AND 12-505, AS AMENDED, VACATING THE FOLLOWING DESCRIBED EASEMENT IN THE COLLEGE DRIVE PARK SUBDIVISION, IN THE CITY OF CONCORDIA, KANSAS.

Thereupon, Commissioner Lambertz moved that said Ordinance be passed. The motion was seconded by Commissioner Matthew. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Sacco, Hasch, Snavelly, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Ordinance passed and the Ordinance was then duly numbered Ordinance No. 2018-3145, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

Approval of Resolution 2018-2079 – Condemnation of 428 E. 11th St.

There was presented to the City Commission a Resolution setting the public hearing date for condemnation of 428 E. 11th St.

This home was destroyed in a fire. The City did not receive insurance proceeds, as the property was not insured. The owner has expressed interest in applying for the demo program, but will need to pay all back taxes first.

Thereupon, on motion of Commissioner Snavelly, seconded by Commissioner Matthew, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Sacco, Snavelly, Hasch, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2018-2079 was signed and approved by the Mayor and attested by the Clerk.

Commissioner Lambertz left the room.

Housing Authority Board Appointment

Stacey Smith's position will expire at the end of the year. After advertising, no other expressions were received.

Commissioner Matthew moved to reappoint Stacey Smith to the housing authority board. Commissioner Hasch seconded. Motion carried.

Commissioner Lambertz re-entered the room.

Affirmation of Exempt Property Status for IRB Certification

Businesses that have received industrial revenue bonds from the City are required to certify to the City annually that they still have property exempt from taxation. Harley Adams of Concordia Tractor affirmed the status with the city clerk.

Commissioner Matthew moved to affirm the exempt property status for IRB certification for Concordia Tractor. Commissioner Snavelly seconded. Motion carried.

Engineering Services for Mill and Overlay Project

Sealed bids were solicited for the project to mill and overlay Archer from 5th to 11th. One bid was received, from Campbell & Johnson. The work will start in the spring.

Commissioner Hasch moved to approve the city manager to sign the Campbell & Johnson agreement for the mill and overlay project for \$13,740. Commissioner Snavelly seconded. Motion carried.

Change Order for Treatment Plant Phase 1

Amy Lange said she'd recently met with APAC, in order to recoup liquidated damages due to the treatment plant's phase 1 project not being completed on time. Originally, the City had declared APAC owed \$42,000. After negotiations, the amount was reduced to \$24,000. It was explained that there was no remediation clause in the contract, meaning the City would have had to arbitrate for the full amount, generating attorney's fees with the possibility of not being awarded anything.

Mayor Sacco proclaimed he would not be supporting the choice of APAC as a contractor for any future City project.

Commissioner Lambertz moved to approve change order #2 with APAC for phase 1 improvements for \$24,000. Commissioner Snavelly seconded. Motion carried.

REPORTS

Manager's Report

Amy Lange gave an update of the City's challenge to the hospital with the recent food drive for the Resource Center. Thirty-five out of 55 employees participated, donating over 3900 items.

Mayor/Commissioner Comments & Reports

Commissioner Matthew praised the reaction of city staff to the recent snowstorm.

Commissioner Lambertz said he appreciated a community that helps out others.

Commissioner Hasch thanked police and EMS, who helped a family member recently.

Mayor Sacco praised the free Thanksgiving dinner at the National Guard Armory, stating over 500 people were served.

Russell Gagnon thanked everyone for the opportunity to be mayor for a day.

INFORMATION AGENDA (Written Reports Only, No Discussion/Explanation Required)

None.

EXECUTIVE SESSION

Preliminary Discussion of Acquisition of Real Estate

Commissioner Lambertz moved that the city commission recess into executive session for the preliminary discussion of acquisition of real estate exception, K.S.A. 75-4319 (b)(6), with Amy Lange, Bruno Rehbein, and Justin Ferrell in attendance, and to reconvene in the city commission chamber at 7:12 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Sacco, Hasch, Snavelly, Lambertz, and Matthew.

Nay: None.

Time: 7:02 p.m.


The commission reconvened at 7:12 p.m.

Mayor Sacco announced there was no binding action taken.

ADJOURN

There being no further business, at 7:12 p.m. it was moved and seconded to adjourn.

(Seal)



Stacey Smith
City Clerk