

**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, January 17, 2018

5:30 p.m.

The governing body met in regular session on January 17, 2018, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Sacco, Hasch, Lambertz, and Matthew.

Absent: None.

Other Officers: City Manager Lange, City Clerk Smith, and Finance Director Farha.

There being a quorum present, Mayor Sacco called the meeting to order.

Visitors: Toby Nosker, Jim Lowell, Pat Macfarlane, Russell Gagnon. Staff present: Ron Copple, Public Works Director; Bruno Rehbein, Building Inspector; Jeremy Arnold, Utilities Director; Chris Atkins, Recreation Director; Bruce Johnson, Police Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

City Manager Lange noted that a New Business item was added, for mill & overlay of State Street.

OATH OF OFFICE

City Ordinance prescribes that elected officials take the Oath of Office before entering into the duties of his/her office. City Clerk Smith administered the Oath of Office to Keaton Snavely for a three year term.

APPROVAL OF MINUTES

APPROVED

Commissioner Hasch moved to approve the minutes of the January 8, 2018, meeting. Commissioner Lambertz seconded. Motion carried.

FINANCIAL MATTERS

APPROVED

Commissioner Matthew moved to approve appropriation ordinance #1. Commissioner Hasch seconded. Motion carried.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS:

POOL BOILER BIDS

APPROVED

Two bids were received for a pool boiler. They were as follows:

| Vendor | Bid | 1 Yr. Warranty | 3 Yr. Warranty | 5 Yr. Warranty |
|------------------------------|-------------|----------------|----------------|----------------|
| Hood Heating & Air | \$59,650.00 | Included | \$1400.00 | \$2400.00 |
| Callabresi Heating & Cooling | \$72,170.00 | Included | \$1950.00 | \$3250.00 |

Ron Copple said the current boiler has lasted 15 years. The new unit will be more efficient. Commission consensus was to purchase an additional warranty. Staff recommended the bid from Hood's.

Commissioner Matthew moved to approve the purchase of the pool boiler from Hood Heating & Air for \$59,650.00, and the 5 year extended warranty for \$2,400.00. Commissioner Hasch seconded. Motion passed.

POOL SLIDE

APPROVED

Staff's recommendation of a pool slide design was presented. As requested by the city attorney, an updated contract included the installation dates, noting the company planned to begin work on April 3, with an approximate install time of 7 to 10 days. This would give us time to complete the plumbing work at the pool. Commissioner Matthew took issue with some sections of the contract, including the lien language, stating we would not want to be held responsible to pay for materials should Mason Corporation default with their suppliers. It was decided to table the item until the contract could be modified. As the next meeting is not

for three weeks, a special meeting will most likely be called next week in order to get the slide ordered and get on the installation schedule.

Ron Cople asked that the plumbing be approved so that work could proceed.

Commissioner Matthew moved to approve the estimate with Hood Heating & Air for prep work for the slide for \$8,594.00. Commissioner Lambertz seconded. Motion passed.

MILL & OVERLAY – STATE STREET

APPROVED

Ron Cople said slurry sealing was in the plans this year, through the CIP. Due to unforeseen issues, this project can't move forward. Instead, he presented an estimate to do a mill & overlay on State Street from 18th to 20th. He said in the bidding process we would ask for a June 1 start date and an August 1 end date. Commissioner Matthew questioned the \$24,000 engineering estimate by Campbell & Johnson for a possible two week project. City Manager Lange said typically engineering will be between 8% and 15% of a total project, so did not feel this was out of line.

Commissioner Lambertz moved to authorize the city manager to sign the design and engineering contract with Campbell & Johnson for \$31,500.00. Commissioner Hasch seconded. Motion passed.

ORDINANCES:

2018-3130 SIDEWALKS

PASSED

Thereupon, there was presented an Ordinance entitled:

AN ORDINANCE DEFINING THE LOCATION OF PUBLIC SIDEWALKS; REPEALING CONCORDIA CODE SECTION 18-205; AND AMENDING THE CONCORDIA CODE BY ADDING NEW SECTION 18-205.

Thereupon, Commissioner Lambertz moved that said Ordinance be passed. The motion was seconded by Commissioner Matthew. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Sacco, Snavely, Hasch, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2018-3130, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

RESOLUTIONS:

2018-2067 CURBING, GUTTERING AND SIDEWALK RECONSTRUCTION POLICY

PASSED

Thereupon, there was presented to the City Commission a Resolution approving Commission Policy Statement #2018-1.

Thereupon, on motion of Commissioner Matthew, seconded by Commissioner Lambertz, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Sacco, Snavely, Hasch, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Resolution duly passed and the Resolution was then duly numbered Resolution No. 2018-2067 was signed and approved by the Mayor and attested by the Clerk.

2018-2067 WAIVER OF GAAP

PASSED

Thereupon, there was presented to the City Commission a Resolution to waive generally accepted accounting principles for the financial statements and financial reports.

Thereupon, on motion of Commissioner Hasch, seconded by Commissioner Matthew, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Sacco, Snavely, Hasch, Lambertz, and Matthew.

Nay: None.

Thereupon, the Mayor declared said Resolution duly passed and the Resolution was then duly numbered Resolution No. 2018-2068 was signed and approved by the Mayor and attested by the Clerk.

MANAGER'S REPORT

Amy Lange said she sat in on a webinar today, to get up to speed on legislation the League is focusing on. She did a ride along with Officer Vickers, and expressed appreciation for that department. She has begun a listening tour with local business leaders, and said this will take several months to complete.

MAYOR/COMMISSIONER COMMENTS AND REPORTS

Commissioner Matthew asked if people could donate above the monthly pool fee. City Manager Lange said she would look into it.

Commissioner Hasch appreciated the flyer that went out in the water bills, discussing snow removal, and noted several downtown businesses did not remove snow.

Mayor Sacco said he wanted to begin a "listening tour" by going out to areas of the city and listening to the citizens, who may feel they aren't heard. He asked to discuss this more.

STAFF COMMENTS

Ron Copple announced that American Legion reps were interested in putting up new telescopic flagpoles at the cemetery. He also discussed a federal funds exchange project, with a 90-10 match, in order to replace and upgrade runway and path lights which have been in place since 1961. The project estimate is \$533,500.

Amber Farha said the audit is scheduled, and the auditor would want to speak to the mayor during that time.

ADJOURN

Mayor Sacco announced there would be a study session following the adjournment of the meeting.

There being no further business, at 6:34 p.m. it was moved and seconded to adjourn.

(Seal)



Stacey Smith
City Clerk