

**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, December 6, 2017 5:30 p.m.

The governing body met in regular session on December 6, 2017, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Absent: None.

Other Officers: Interim City Manager Smith, Finance Director Farha, and City Attorney Ferrell.

There being a quorum present, Mayor Lambertz called the meeting to order.

Visitors: Toby Nosker, Jim Lowell, Ashley Hutchinson, Ken Johnson, Amy Lange, Mark Matthew, Patricia MacFarland, Ryan Cairns, Fred Prindaville, Jeff Roberts, Judy Reedy, Kurt Johnston, Jared Johnston, Carl Meats. Staff present: Ron Copple, Public Works Director; Bruno Rehbein, Building Inspector; Chris Atkins, Recreation Director; Eric Voss, Fire Chief; Bruce Johnson, Police Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF MINUTES

APPROVED

Commissioner Sacco moved to approve the minutes of the November 15, 2017, meeting. Commissioner Pounds seconded. Motion carried.

FINANCIAL MATTERS

APPROVED

Commissioner Parker moved to approve appropriation ordinance #22. Commissioner Hasch seconded. Motion carried.

PUBLIC COMMENTS

Fred Prindaville spoke against the prospect of Tyson coming to Cloud County, and produced documents he'd written, mostly on the farming aspect of the company.

Ty Gennette, owner of Easy G Bar & Grill, asked about the timeline of the 6th Street waterline project, voicing displeasure of the project continuing through the Christmas season.

NEW BUSINESS:

ALFRED BENESCH CONSULTING SERVICES AGREEMENT

TABLED

Brad Waller discussed the parking lot project that could be let soon if approved. The FAA would fund 90%, with our banked funds. The project is estimated at \$200,000.

Commissioner Sacco, upon hearing the city attorney had not seen the agreement, asked to bring the item back for approval at the next meeting.

AUDIT ENGAGEMENT LETTER

APPROVED

Amber Farha said the letter engages the auditor for the 2017 finances. The contract price is not to exceed \$12,450.00, the same as in previous years. She noted we are very happy with their performance.

Commissioner Parker moved to accept the audit engagement letter. Commissioner Hasch seconded. Motion carried.

CAMPBELL & JOHNSON 2018 PROFESSIONAL SERVICES AGREEMENT

APPROVED

Ken Johnson presented the amendment from last year's agreement. The one year agreement can be extended for one year. They propose a \$100 per month increase, to \$1400. That includes estimates, maps, requests, etc.

Commissioner Pounds moved to approve the Campbell & Johnson 2018 professional services agreement. Commissioner Parker seconded. Motion carried.

6TH STREET WATERLINE CONSULTING AGREEMENT – WASHINGTON TO STATE **APPROVED**

The current contractor, APAC, has agreed to extend the contract the next one or two blocks for the same materials price as the current project. We do not need to go out for bids if the current contract is amended. It was discussed that Campbell & Johnson should get that promise in writing, along with a deadline date for the projects' completion. They would not start until the first of the year.

Commissioner Pounds moved to approve the 6th Street waterline consulting agreement with Campbell & Johnson for Washington to State for \$46,500.00. Commissioner Parker seconded. Motion carried.

6TH STREET WATERLINE CONSULTING AGREEMENT – STATE TO CEDAR **APPROVED**

Commissioner Parker moved to approve the 6th Street waterline consulting agreement with Campbell & Johnson for State to Cedar for \$37,000.00. Commissioner Pounds seconded. Motion carried.

DESIGNATION OF OFFICIAL DEPOSITORIES **APPROVED**

The yearly event names all financial institutions in the City.

Commissioner Parkier moved to approve American State Bank, Central National Bank, Citizens National Bank, Elk State Bank, and United Bank & Trust as our depositories. Commissioner Hasch seconded. Motion carried.

RENEWAL & LICENSE AGREEMENT - NAILLIEUX **APPROVED**

City Manager Smith stated this agreement first came into effect in 1997. It allows for an easement for Larry Naillieux to hook up to the sanitary sewer main in the City's right-of-way. The license agreement was originally set up to renew every 10 years. The new renewal does not expire, but runs until Mr. Naillieux moves or sells the property.

Commissioner Parker moved to approve the renewal of the license agreement with Larry Naillieux. Commissioner Pounds seconded. Motion carried.

AFFIRMATION FOR EXEMPT PROPERTY STATUS FOR IRB CERTIFICATIONS **APPROVED**

Businesses that have received industrial revenue bonds from the City are required to certify to the City annually that they still have property exempt from taxation. Harley Adams of Concordia Tractor affirmed the status with the city clerk.

Commissioner Pounds moved to affirm the exempt property status for IRB certifications for Concordia Tractor. Commissioner Sacco seconded. Motion carried.

RESOLUTIONS:

2017-2062 CLASSIFIED PAY **PASSED**

Thereupon, there was presented to the City Commission a Resolution increasing non-fire classified employees pay by 1.3% for 2018.

Thereupon, on motion of Commissioner Sacco, seconded by Commissioner Parker, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Thereupon, the Mayor declared said Resolution duly passed and the Resolution was then duly numbered Resolution No. 2017-2062 was signed and approved by the Mayor and attested by the Clerk.

2017-2063 NON-CLASSIFIED PAY **PASSED**

Thereupon, there was presented to the City Commission a Resolution increasing non-classified employees pay by 1.3% for 2018.

Thereupon, on motion of Commissioner Hasch, seconded by Commissioner Sacco, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Thereupon, the Mayor declared said Resolution duly passed and the Resolution was then duly numbered Resolution No. 2017-2063 was signed and approved by the Mayor and attested by the Clerk.

2017-2064 CLASSIFIED FIRE DEPT. PAY

PASSED

Thereupon, there was presented to the City Commission a Resolution increasing fire dept. classified employees pay by 1.3% for 2018.

Thereupon, on motion of Commissioner Pounds, seconded by Commissioner Parker, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Thereupon, the Mayor declared said Resolution duly passed and the Resolution was then duly numbered Resolution No. 2017-2064 was signed and approved by the Mayor and attested by the Clerk.

2017-2065 EMPLOYEE HANDBOOK

PASSED

Thereupon, there was presented to the City Commission a Resolution updating the employee handbook.

Thereupon, on motion of Commissioner Hasch, seconded by Commissioner Parker, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Thereupon, the Mayor declared said Resolution duly passed and the Resolution was then duly numbered Resolution No. 2017-2065 was signed and approved by the Mayor and attested by the Clerk.

MANAGER'S REPORT

Interim City Manager Smith said the ministerial alliance had noted a couple of meeting dates for next year which might need to be changed. The first meeting in July is on the 4th. It was decided to hold the meeting on the 5th. The second meeting in November is the day before Christmas. It was decided to wait until later in the year to decide if there should be a change.

After a request from Commissioner Pounds to do a sign at the Broadway Plaza commemorating former city manager Larry Uri, Interim City Manager Smith showed an idea for a sign listing the city commissioners and the plaza planning committee. After discussion, it was decided the sign could be placed on the side of the building at the Plaza.

MAYOR/COMMISSIONER COMMENTS AND REPORTS

Commissioner Sacco thanked Stacey Smith and Amber Farha for stepping up to fill in for city manager until the position could be filled.

Mayor Lambertz said he would like to revisit the pool improvements. He felt the public had spoken with the majority voting in favor of the improvements. Staff with come back at the next meeting with additional information in order for the commission to make a decision.

STAFF COMMENTS

Bruno Rehbein said there was interest in a citizen to purchase the city's empty lot at 324 W. 2nd, which is currently held in the Land Bank. We will advertise and take sealed bids for the property.

Justin Ferrell said he will be looking over all construction contracts to make sure we have liquidated damage clauses, and a timeline for completion.

EXECUTIVE SESSION:

NON-ELECTED PERSONNEL

HELD

Commissioner Parker moved that the city commission recess into executive session to discuss personnel pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1), with Stacey Smith and Amber Farha in attendance, and to reconvene in the city commission chamber at 7:10 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Time: 6:54 p.m.

The commission reconvened at 7:10 p.m.

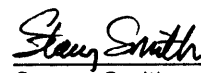
Mayor Lambertz announced there was no binding action taken

ADJOURN

Mayor Lambertz announced there would be a study session following the adjournment of the meeting.

There being no further business, at 7:10 p.m. it was moved and seconded to adjourn.

(Seal)



Stacey Smith
City Clerk