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**MINUTES  
CITY COMMISSION MEETING  
CITY HALL, 701 WASHINGTON ST.**

Wednesday, December 20, 2017

5:30 p.m.

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The governing body met in regular session on December 20, 2017, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Absent: None.

Other Officers: Interim City Manager Smith, Finance Director Farha, and City Attorney Ferrell.

There being a quorum present, Mayor Lambertz called the meeting to order.

Visitors: Toby Nosker, Jim Lowell, Ken Johnson, Ashley Hutchinson, Kayla Garst, Amy Lange, Mark Matthew, Ty Gennette, Keaton Snavely. Staff present: Ron Copple, Public Works Director; Bruno Rehbein, Building Inspector; Jeremy Arnold, Utilities Director; Chris Atkins, Recreation Director; Eric Voss, Fire Chief; Bruce Johnson, Police Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

Interim City Manager Smith added an executive session for non-elected personnel.

**APPROVAL OF MINUTES**

**APPROVED**

Commissioner Sacco moved to approve the minutes of the December 6, 2017, meeting. Commissioner Pounds seconded. Motion carried.

**FINANCIAL MATTERS**

**APPROVED**

Commissioner Hasch moved to approve appropriation ordinance #23. Commissioner Parker seconded. Motion carried.

**PUBLIC COMMENTS**

Kayla Garst spoke in support of the water bill increase for pool upgrades. She noted few improvements have been made to the pool since it was built in the 1970s.

Ty Gennette also encouraged the commission to support the improvements. He said with these changes, it might keep people in town more, rather than visiting nearby communities for recreation.

**APPOINTMENTS:**

**HOUSING AUTHORITY**

**PASSED**

Current board members Kim Wiesner, Vickie Conn, and Julie Willoughby have expressed interest to continue serving. Kristin Bolte also expressed interest. Interim City Manager Smith said property manager Sheila Jackson did not make a recommendation for filling the three open spots.

Commissioner Parker moved to appoint Kim Wiesner, Vickie Conn, and Julie Willoughby to the housing authority. Commissioner Hasch seconded. Motion carried.

**NEW BUSINESS:**

**ALFRED BENESCH CONSULTING SERVICES AGREEMENT**

**APPROVED**

Ron Copple explained the portion of the parking lot which will be included in the FAA's 90/10 match. The parking area around the building leased to RMA Engineering is not included, due to language in the lease. City Attorney Ferrell worked with Brad Waller to correct some minor issues he found with the agreement in the last meeting's packet.

Commissioner Pounds moved to approve the consulting services agreement with Alfred Benesch. Commissioner Parker seconded. Motion passed.

**6TH STREET WATERLINE PROJECT EXTENSION – APAC KANSAS**

**APPROVED**

Ken Johnson presented the change order, which includes two phases (blocks) with quantities of materials and costs. The change order covers a timeline for both projects of 90 days. He discussed the various challenges in both blocks. The contractor plans to start the end of January. Campbell & Johnson's estimate for Washington to State is \$236,234.25, and State to Cedar \$152,351.50.

Commissioner Sacco moved to approve the 6th Street waterline project extension with APAC Kansas. Commissioner Pounds seconded. Motion carried.

**CLOUDCORP 2018 PROFESSIONAL SERVICES AGREEMENT**

**APPROVED**

Ashley Hutchinson presented the agreement, which is the same as last year's, at \$58,000.00. The county matches the city's contribution to CloudCorp for providing economic services for the county.

Commissioner Hasch moved to approve the CloudCorp 2018 professional services agreement. Commissioner Pounds seconded. Motion carried.

**CMB LICENSES**

**APPROVED**

All businesses have been checked with the KBI and are approved to receive the licenses.

Commissioner Parker moved to approve the CMB licenses for 2018. Commissioner Sacco seconded. Motion carried.

**POOL UPGRADES**

Amber Farha told the commission that staff had visited a similar slide in Wichita which was manufactured by the same company we are considering. The slide is 14 years old, and in excellent condition. Wichita's recreation representative said there has been no maintenance on their slide in that time.

Entrance fees were discussed. Commissioner Sacco was not in favor of widening the gap between income and loss. Consensus was to keep the fees for 2018 as in the past, rather than offering free admission or \$1.00 per person. Additional discussion included whether to utilize special alcohol funds for the first year, in order to be able to pay for the slide.

**ORDINANCES:**

**2017-3129 WATER BILLING**

**PASSED**

Thereupon, there was presented an Ordinance entitled:

**AN ORDINANCE PROVIDING FOR A CHARGE FOR MUNICIPAL POOL IMPROVEMENTS AMENDING THE CONCORDIA CODE BY ADDING NEW SECTION 20-201(D).**

Thereupon, Commissioner Parker moved that said Ordinance be passed. The motion was seconded by Commissioner Hasch. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2017-3129, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

Ms. Farha stated the fee would begin the following day, since billing is this week.

**MANAGER'S REPORT**

Interim City Manager Smith reminded the commission the next meeting is January 8, to accommodate the new legislation for candidates, rather than the first Wednesday. She presented Wildside Graphics' design of the Plaza sign, and all were in favor of getting the sign ordered. Since he will not be present for the next meeting, Interim City Manager Smith presented Commissioner Parker with a plaque, and thanked him for his years of service to the city. She thanked the commission and staff for their support during her interim, which will end when Amy Lange takes over on January 1.

**MAYOR/COMMISSIONER COMMENTS AND REPORTS**

Commissioner Parker thanked the fire department for its part in helping clean up 6th Street to open it to the public. He thanked Ken and Don of Campbell & Johnson for overseeing projects. Finally, he thanked staff for being available to answer his questions.

Mayor Lambertz commended Stacey Smith and Amber Farha for stepping up as interim city managers, and said he appreciated the teamwork with staff.

**STAFF COMMENTS**

There were no staff comments.

**EXECUTIVE SESSION:**

**CONFIDENTIAL BUSINESS DATA**

**HELD**

Commissioner Parker moved that the city commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4) with Ashley Hutchinson, Stacey Smith, Amy Lange, Mark Matthew, and Keaton Snively in attendance, and to reconvene in the city commission chamber at 7:05 p.m.. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Time: 6:41 p.m.

The commission reconvened at 7:05 p.m.

Mayor Lambertz announced there was no binding action taken

**NON-ELECTED PERSONNEL**

**HELD**

Commissioner Sacco moved that the city commission recess into executive session to discuss personnel pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1), with Amy Lange, Stacey Smith, and Amber Farha in attendance, and to reconvene in the city commission chamber at 7:20 p.m. Commissioner Parker seconded. Motion carried by the following vote:

Aye: Commissioners Lambertz, Hasch, Parker, Sacco, and Pounds.

Nay: None.

Time 7:07 p.m.


The commission reconvened at 7:20 p.m.

Mayor Lambertz announced there was no binding action taken.

**ADJOURN**

There being no further business, at 7:21 p.m. it was moved and seconded to adjourn.

(Seal)

  
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Stacey Smith  
City Clerk